

Product Master Template

Field Name	Description	Data Type	Instructions
SKU Number	Unique ID for the SKU	Text	
ERP SKU Number/Identifier	Unique ERP ID	Text	
SKU Name	Product description	Text	
UPC	Universal Product Code	Text	
UNSPSC	UNSPSC (United Nations Standards Products and Services Code)	Text	
ETIM	ETIM Code	Text	
SKU COGS	Product COGS (AVG, LIFO/FIFO P&L COGS)	Numeric	
Sell Unit of Measure	Alpha description of the unit of sale (ea,ft,pc)	Text	
Sell Unit Size	Quantity of product per alpha unit (1, 100,100 etc.)	Numeric	
Manufacturer	ID of product supplier or manufacturer (Primary)	Text	
Manufacturer Name	Name of product supplier or manufacturer (Primary)	Text	
Product Family	ID of SKU's product category - a classification of the SKU based on function or application or Vendor	Text	
Product Family Description	Description of SKU's product category	Text	
Current Sell Group(s)	All sell groups associated with the product	Text	Separate sell group ID's by a comma
Sell Group Modify	Current Sell Group Modify	Text	N = Do not Modify current Sell Group ID(s)
Item Status	Current status of the SKU, e.g. STOCK, NON -STOCK, DELETED	Text	S= Stock NS = Non-stock (Do not include Direct, or Obsolete Products)
Item Type	e.g. PRODUCT, SERVICE, RENTAL	Text	
Item Add Date	Date that item was added to product offering	Date	
Parent Product ID	Field to identify very similar items that should be priced similarly, e.g. 3232 (colored receptacle) as parent of 3232-w (white receptacle), 3232-I (Ivory receptacle), etc.	Text	
Proprietary Product	Product that is proprietary to the distributor or has been modified making it unique to the distributor	Text	Client shall enter 100 for all products listed as Proprietary

Notes:

- Product Master import file column titles (field names) **MUST** match and correspond to the field names on this document.
- Fields in **blue** are required fields.
- After running your report out of your ERP, ensure there are no extra rows and clear formatting.